



Rutherglen
Town Hall



Welcome

Welcome to Rutherglen Town Hall

Rutherglen Town Hall was originally constructed in 1862 in the 'Scottish Baronial' style. This grade A listed site was re-opened in early 2005 following a £12.5m refurbishment and is now a centre for arts and cultural activities, conferencing, banqueting, weddings and exhibitions.

The venue is fully licensed for liquor, entertainment and civil marriages. Our in-house catering provides a full range of menu packages and options. Our capacities allow for seated dinners for up to 150 guests, theatre style events for up to 340 guests and standing receptions for up to 600 guests.



Our Events Team deliver tailor-made packages to a range of customers from private individuals to multi nationals. All aspects of your hire will be organised by one of our Events Co-ordinators, who are your point of contact from first enquiry to the start of your event and will liaise with all of the services within the venue to ensure that your event runs smoothly.

Rutherglen Town Hall is a short walk from excellent train and bus links into Glasgow and is only 5 minutes from the M74 and 15 minutes from the M8. The venue is fully accessible to disabled visitors and has its own car parking.

For further information, to arrange to view the facilities or to discuss your requirements, please contact our events co-ordinator at the Town Hall on 0141 613 5700.



Grand Hall



The Grand Hall, now restored to its former glory with stained glass windows and barrel vaulted ceiling, is a striking venue for larger events and performances. The Grand Hall is the largest of our rooms available for hire and is equipped with a range of audio visual facilities including staging, lighting, PA system, data points, projection screen and data projector. Whether you are planning a presentation, dinner or reception, the Grand Hall can offer you comfortable surroundings with an unusual twist.



Mezzanine Bar

The old building meets the new in our Mezzanine Bar located inside a multi-level glass and steel atrium offering a light, contemporary environment.

The space incorporates a fitted bar overlooking the atrium area and can be hired for smaller dinners, product launches and drinks receptions. Events after dusk are particularly special due to the state of the art lighting fitted within the area.



The Tower Room and Committee Room



The Tower Room and Committee Room provide excellent locations for smaller events. The Tower Room is ideal for meetings of up to 25 people, small dinner parties or receptions; the area is light, bright and inviting. A small bar servery is available in this room for functions. If you require a smaller version of the Tower Room for a meeting, a VIP reception or interviews, then the Committee room is ideal.

Everyone has dreams of exactly how they want their wedding day to go from walking down the aisle to your first dance. Here at Rutherglen Town Hall, our dedicated Events Team will ensure that every one of those dreams comes true.

The newly refurbished Town Hall offers a blend of the old and new by combining the Grand Hall and the Mezzanine Bar to create the perfect wedding venue.

The Grand Hall can take up to 150 for the wedding meal and 200 for the evening reception.

The Wedding Package

- | Dedicated Wedding Co-ordinator to take you from start to finish of your day
- | Exclusive use of our Grand Hall and Mezzanine Bar
- | Fully furnished room with Tables dressed with white floor-length table cloths and white linen napkins
- | Cake Stand and Knife - presented to you at the end of your day
- | Master of Ceremonies announcements
- | The services of uniformed staff
- | Exclusive use of our Bridal Room

We are happy to organise any other services that will make your day extra special such as flowers, candles, table decorations, name cards, menus and entertainment. There are menu selectors with the wedding pack which allow you to tailor make your menus. If there is anything specific that you would like which does not appear in our menus, your wedding co-ordinator will be happy to discuss this with you. All dietary requirements are catered for.

Your Wedding Day

Your ceremony can be conducted in the Marriage Room or Grand Hall.

After the ceremony, your guests are taken into the Mezzanine Bar to be served with drinks while you have your photos taken.

Dinner is served approximately two hours after the ceremony in the Grand Hall.

The cutting of the cake will take place before dinner.

Evening guests arrive and are shown to the Mezzanine Bar until your meal has finished. *(Meal will finish approximately 2 hours after guests are seated for dinner)*

If you choose to have your ceremony conducted in the Grand Hall instead of the Marriage Room you must organise this with the minister or registrar.



Rutherglen
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your special day

Performance Hire

Rutherglen Town Hall promotes its own ticketed entertainment. The Grand Hall is also available for hire to amateur companies and to promoters for performances. We have our own box office which provides a full ticketing service to the general public.

Our stage, lighting, and sound equipment are flexible and lend themselves to many different types of performance. We can also supply in-house technical staff to assist with your production. The venue has two small dressing rooms.

Costs relating to a hire for performance will include a hall hire fee, technical charges and a box office commission on tickets sold.



Venue Specifications

Due to the layout of the premises and our facilities, it is recommended that a site visit should be arranged at least six weeks prior to any event which requires the use of staging, lighting or sound equipment.

Technical Facilities

We hold a stock of technical equipment at the venue including: Overhead Projectors, Data Projectors, DVD players, Projection screens and Plasma Screens. *(Hire charge applicable)*

The venue is also fitted with an integrated network of information screens which can be hired at an additional cost for use during events.

Floor Areas:

Grand Hall	12m X 21m
Mezzanine Bar	10m X 8m
Exhibition Hall	11.50m X 10m
Committee Room	5.m X 3.50m
Tower Room	11.50m X 5m
Cafe Area	11m X 11m

Capacities:

	Reception	Theatre	Dinner	Boardroom
Grand Hall	400	340	150	N/A
Mezzanine Bar	150	75	60	20
Tower Room	55	40	30	25
Committee Room	20	15	10	10

Frequently asked questions

What does the venue hire fee pay for?

We have a separate venue charge to cover all of the costs relating to the operation of the venue which include staffing and cleaning.

Please note that additional costs on top of the venue hire fee include: food and beverage costs; technical equipment and assistance; other equipment or furnishings not held on the premises.

Does the Town Hall provide catering?

Yes, all catering is provided by our own dedicated team. We are happy to help you with any menu suggestions that you may have.

Is smoking permitted on the premises?

Rutherglen Town Hall operates a strict clean air policy for the benefit of all staff and visitors, therefore smoking is not permitted at any time.

Are there discounts for charitable organisations or private individuals?

Yes, we offer a non-commercial rate for customers who qualify for this discount.

Can a hirer prepare a room for an event on the day prior to the date of their event?

Yes, as long as you have hired the space for this purpose in advance. Please note that the hire period must include ample time for event set-up and breakdown.

What facilities are available for visitors with special requirements?

There is passenger lift access with voice announcements to all levels: Grand Hall and Mezzanine Bar, Tower Room, Committee Room and Arts Wing.

Induction Loop in the Reception, Exhibition Room and Marriage Suites and two portable units on site. The Grand Hall has an Infra-Red System.

Unisex disabled toilet facilities.

Guide dogs are welcome.

Disabled badge holder parking is available outside the rear of the venue.

your questions

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Rutherglen Town Hall
139 Main Street
Rutherglen
G73 2JJ

For further information, to arrange to view the facilities or to discuss your requirements, please contact our events co-ordinator at the Town Hall on 0141 613 5700.

How to find us

By Train:

Direct service from
Glasgow Central Station
(10 minutes)

By Bus:

Frequent services from
Glasgow City Centre

By Road:

From M74 Junction 1
(5 minutes)

