



Finance and Corporate Resources

Non Domestic Rates – application for Small Business Bonus relief

You can complete the Non Domestic Rates application for Small Business Bonus in Adobe Acrobat and print it out, or print it and complete it by hand, using capital letters. Email the form to rates@southlanarkshire.gov.uk or post to Finance and Corporate Resources, Non Domestic Rates, PO Box 3591, Glasgow G73 9ED.

If you need help completing the application form please contact Non Domestic Rates on 0303 123 1015 or email rates@southlanarkshire.gov.uk. If you need this information in another language or format, please contact us to discuss how we can best meet your needs. Phone 0303 123 1015 or email equalities@southlanarkshire.gov.uk

Qualification

You will qualify for relief if the combined rateable value of all your properties is £35,000 or less and where the individual property has a rateable value of £18,000 or less. The percentage of relief that is available is as follows:

Combined rateable value of all business properties in Scotland	2017/18 and 2018/19
Up to £15,000	100% relief
£15,001 to £18,000	25% relief
£18,001 to £35,000*	25% relief

**A ratepayer with multiple properties with a cumulative RV between £18,001 and £35,000 can be eligible for 25% relief for individual properties each with RV up to £18,000*

Different levels of relief apply prior to 1 April 2016 and we will award relief prior to this date based on your rateable value(s) at that time without you needing to complete another application.

The amount of relief we give you will depend on the total rateable value of all the properties where you are responsible for paying rates and whether or not you are entitled to any other rates reliefs.

Small Business Bonus application form

Ratepayer name

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Property or properties this application is for

Account number

Address

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In the last 12 months have you been responsible for any other non domestic premises in Scotland?

Please tick which applies Yes No

If you have ticked yes, please provide details below:

Account number

Address

State Aid: We need to know if you have had any loans, grants or other assistance from the council, the government or any other statutory body in the last three years.

Has your business received any other public sector assistance in the last 3 years?

Please tick which applies Yes No

If yes, please indicate the value of this aid

£

Payday Lending: We can't award this relief if the property is used for payday lending. Please tell us if your business at this property involves payday lending

Does your business at this address involve payday lending?

Please tick which applies Yes No

Declaration: The information I have provided is true and complete and I authorise you (South Lanarkshire Council) to check these details. I will tell you immediately of any changes which could affect this application.

Warning: We will check the details you have provided. If we find that you have given us false details, we may take legal action against you.

Information on how we use your personal data is available online at www.southlanarkshire.gov.uk

Sign

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Name

Date

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Email address

Phone

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