SOUTH LANARKSHIRE LEISURE AND CULTURE LIMITED

A Company which is a Scottish charity (Scottish charity number SC023549) incorporated in Scotland under the Companies Acts with company number SC225702

MINUTES OF MEETING of the AUDIT COMMITTEE of SOUTH LANARKSHIRE LEISURE AND CULTURE LIMITED held at Hamilton Town House at 1.30pm on Wednesday 22 May 2019

1. Sederunt
   Alan Morrison (Chair)
   Cllr Lynne Nailon
   Cllr Gerry Convery
   Lorraine Graham
   In attendance:
   Karen Jones, Director, Scott Moncrieff
   Yvonne Douglas, Internal Audit Manager, South Lanarkshire Council
   Paul Barton, Company Secretary, South Lanarkshire Leisure and Culture

   Apology
   Michael McGlynn
   Stephen Smellie

2. Declarations of Interest
   None declared.

3. Minutes of Previous Meeting
   Minutes for meeting 06/03/19 agreed.

   Matters Arising
   None

4. Internal Audit Plan 2019/2020
   YD presented the proposed Internal Audit Plan for 2019/20. The report highlighted the approach, the proposed audits, the employee implications and fees.
   Following discussion the plan was agreed

5. Scott Moncrief Audit Plan
   KJ presented the proposed plan for the group external audit of South Lanarkshire Leisure and Culture. The report highlighted the responsibilities of the auditor and directors, the audit strategy, financial statements, the timetable, fees and ScottMoncrief personnel.
   The plan was agreed.
6. **Risk Register Review**
PB presented the report and the committee considered each of the risks on the risk register in turn. The committee decided to retain the top 19 risks in the same order as previously.

**Date of Next Meeting**
1:30pm 4 September 2019 at Hamilton Town House