



Finance and Corporate Resources

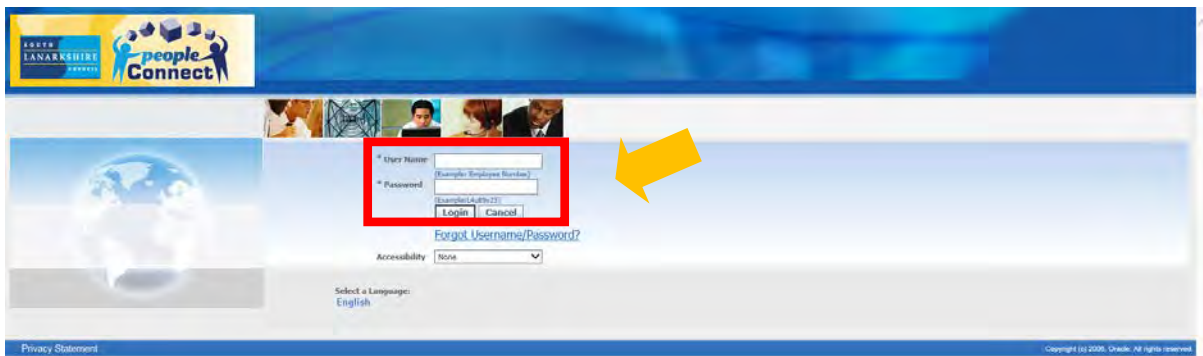
Personnel Services

Looking at your payslip

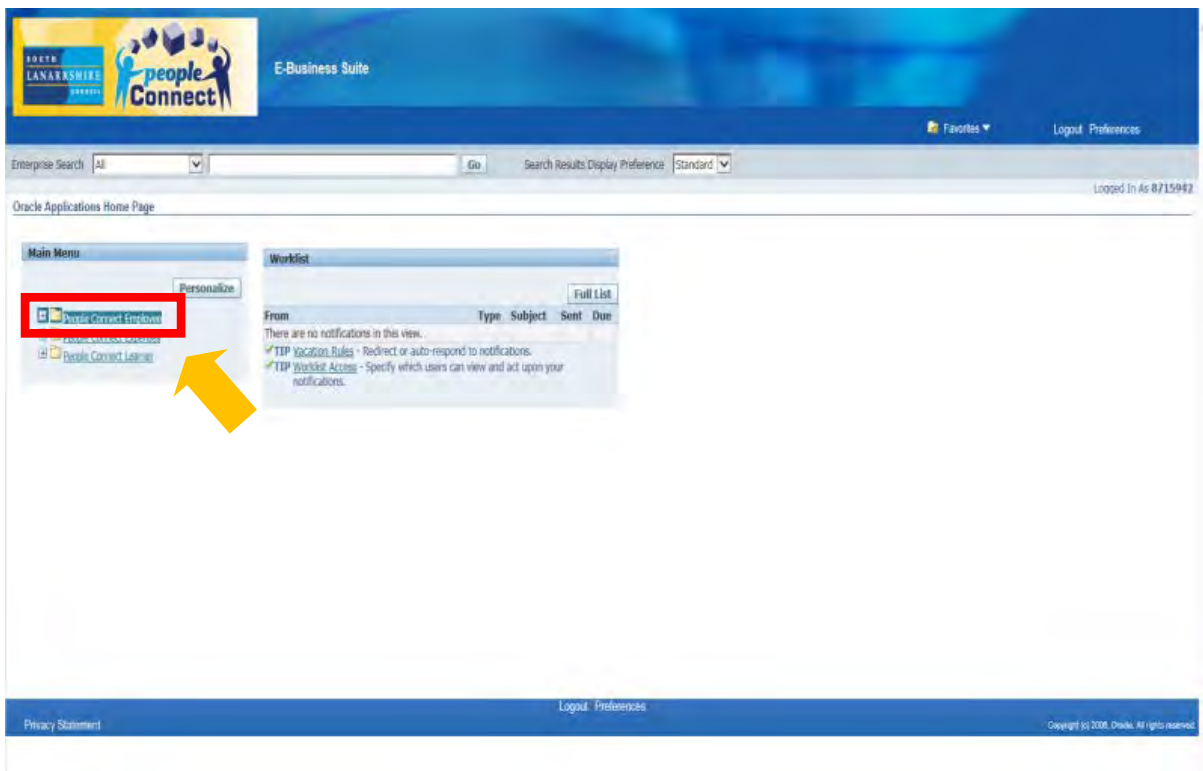
On this screen choose the People Connect button (highlighted in red).

A screenshot of a web browser displaying the "People Connect" page on the South Lanarkshire Council website. The page has a dark blue header with the council logo and navigation links. Below the header, there's a breadcrumb trail: "Home > Employee Information > People Connect". The main heading is "People Connect". Underneath, it says "People Connect is the council's online personnel tool." and lists actions available after logging in: "look at your payslip", "change your personal details", "apply for leave", "book a place on a training course", and "submit expenses". A yellow arrow points to a blue button labeled "People Connect" which is highlighted with a red rectangular border. To the right, there's a "Related content" section with links like "Logging in for the first time", "Changing your password", "Your payslip", "Your information", "Your P40", "Updating your bank details", "Your learning", and "Errors, notifications and alerts". At the bottom, there's a search bar and footer links for "Accessibility", "Cookies", and "Other Languages".

Type your user name and password in the boxes and then choose Login.



On this screen choose people Connect Employee from the list.



Another list opens, choose Payslip.

Oracle Applications Home Page

Main Menu

- People Connect Employee
 - All Actions Awaiting Your Attention
 - Payslip**
 - Leave of Absence
 - Absence Calendar
 - Manage Payroll Payments
 - Employee Directory
 - Person Managers
 - Electronic P90
 - Performance Development
- People Connect Expenses
- People Connect Learner

Worklist

From: Type Subject Sent Due

There are no notifications in this view.

- ✓TIP [Vacation Rules](#) - Redirect or auto-respond to notifications.
- ✓TIP [Worklist Access](#) - Specify which users can view and act upon your notifications.

People Connect Employee

Payslip

Employee Name: **Smith, Mr. John**
Emp#: **8715942**

Organization Email Address: **South Lanarkshire Council**

Choose a Payslip: 25-FEB-2016 - Assignment: 6715942 - R **1**

NI Number: **NM334455D**
Assignment Number: **8715942**
Payroll: **04 SLC Four Weekly**
Location: **COUNCIL HQ - 12TH**
Job: **Administrative**
Position: **Finance Assistant.SYSTEMS DEVELOPMENT.FINANCE.FIT.FINANCE.**
Employee Address: **1 Almadra Street, Hamilton, ML3 0AA**

Organization: **SYSTEMS DEVELOPMENT (FIT)**
Grade: **GRADE 4 LEVEL 2**
Employer Address: **12TH FLOOR, ALMADA STREET, HAMILTON, ML3 0AA**

Pay Processing Information

Period Type	Tax Period Number	Payment Date
Lunar Month	52	24-Mar-2016

Tax Details

Tax Code	Tax Basis	NI Category
BR	Non Cumulative	D

Summary of Payment

Total Gross Pay	Total Deductions	Total Amount Paid
2,860.20	807.05	2,053.15

Payments

Description	Value	Description	Value
Basic Pay	2,860.20	PAYE	235.05
		PAYE	572.00

You'll see a list that you can pick from. Choose the one that you want to see, then choose Go.

People Connect Employee

Employee Name: **Smith, Mr. John**
Employee Number: **8715942**

Organization Email Address: [Redacted]
Business Group: **South Lanarkshire Council**

Choose a Payslip: **25-FEB-2016 - Assignment 8715942 - Run 1**

NI Number: [Redacted]
Assignment Number: **8715942**
Payroll: **D4 SLC Four Weekly**
Location: **COUNCIL HQ - 12TH**
Job: **Administrative**
Position: **Finance Assistant.SYSTEMS DEVELOPMENT.FINANCE.FIT.FINANCE.**
Employee Address: **1 Almada Street
Hamilton
ML3 0AA**

Organization: **SYSTEMS DEVELOPMENT (FIT)**
Grade: **GRADE 4 LEVEL 2**
Employer Address: **12TH FLOOR
ALMADA STREET
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Summary of Payment

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Payments **Deductions**

Description	Value	Description	Value

If you have a printer and it is linked to your device you can print the payslip. Once you have finished with the payslip, you can either choose Home to continue using People Connect, or, choose Logout to exit the system.

People Connect Employee

Employee Name: **Smith, Mr. John**
Employee Number: **8715942**

Organization Email Address: [Redacted]
Business Group: **South Lanarkshire Council**

Choose a Payslip: **25-FEB-2016 - Assignment 8715942 - Run 1**

NI Number: **NM334455D**
Assignment Number: **8715942**
Payroll: **D4 SLC Four Weekly**
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Summary of Payment

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Payments **Deductions**

Description	Value	Description	Value
Basic Pay	2,860.20	46 D	235.05
		PAYE	572.00

If you have any problems phone the IT Help Centre on 01698 455656 during office hours.
Please have the following details to hand when you phone:

- your employee number
- your Resource, service and section
- the exact text of the error message you received

If you need this information in another language or format, please contact us to discuss how we can best meet your needs. Phone 0303 123 1015 or email equalities@southlanarkshire.gov.uk