



South Lanarkshire Council Charging Policy

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Section 1

Introduction

This document sets out South Lanarkshire's ('The Council's') policy in relation to any charges that it makes to the public and other users for services or goods.

The Council has a statutory duty to provide certain services to the public. There are services provided by the Council where the fees are set nationally, such as planning fees. There also may be services that are currently free of charge, however there are some services that the Council has discretion on whether to make a charge to the users of that service.

In addition to being a funding stream for the Council, income from fees and charges can play a role in other areas such as:

- Contributing to the achievement of council objectives through managing demand and promoting behaviours
- Discouraging use of a service
- Demonstrating the value of a service

This policy will explain how the Council will make charges, the principles that will be followed when charges are made, and provide a listing of the charges that users can expect to pay.

The application of this policy will bring greater clarity to the process of setting charges, and how the Council uses charges to help achieve its corporate objectives.

Section 2

Charging for Services Key Principles

There are four key principles that the Council considers when charging for goods and services.

Transparency and cost recovery

- The Council will aim to ensure that service users know what charges they will be asked to make
- Charges will be based on the understanding and knowledge of the costs that are incurred in delivering chargeable services
- Each service area which charges users will review their costs, and charges on an annual basis
- Every charge will be considered for an annual inflationary uplift

Accountability and equality

- The Council is aware of why charges are made, and the impact that charges have
- A formalised process is in place for approval of changes to charges, or the introduction of new charges out with the annual inflationary increases.
- Approval will be sought for significant new charges and changes to charges
- A Corporate Concession scheme is in place to help those that can't pay for some charges

Delivery of Council Objectives

- Charges made will consider the impact that the charge has on the achievement of council objectives

Awareness of alternative markets

- When considering charges, the Council will consider others that provide the same services.

Section 3

How the Council Decides What Charges to Make

What services attract a charge?

The Council has considered the discretionary services that will require users to pay a fee or charge. The charges made by the Council are included in the Charging List (which is attached to this document)

There are services that the Council will not charge for. Some of the Services the Council provides are specifically excluded from being permitted to charge for, and the Council has a statutory duty to provide the services (such as the education of children)

There are also other reasons why the Council will not make a charge for a service. This includes considering whether making a charge for a service would not be cost effective, and that recovering the charge would cost more than the actual charge itself.

There may be reasons why charging for a service would actually be counter – productive to achieving one of the Council's main aims and objectives.

Charges should be considered wherever it is legally and practically possible.

How the level of charge is set

It is important for the Council to help the public understand why charges are being made, and the reasons for the level of charges. When considering the charges made, the Council will understand the costs that are incurred when delivering the service. The Council will aim to minimise the costs of delivering the service. The costs of delivering services also include administration costs, and overhead costs such as buildings.

An ongoing programme of work will be carried out on the cost of services where the Council applies charges. This will involve examining the costing techniques and information used, and the benchmarking of costs for these services against those of other councils. This will include work in all areas where the Council does not recover cost to identify if the unit cost of delivering these services can be reduced.

When the costs of a service are understood, the Council can then consider whether the costs of delivering the service should be recovered through charges. The Council will always consider full cost recovery when setting charges. The Council may also consider charging more than a level that will recover costs. The alternative markets for those providing a similar service will be considered.

The Council may also chose not to recover costs where to do so would impact on the Council's objectives, or where other providers of the same service do so more cheaply, and demand for the Council's services could be impacted upon. If this were the case, consideration should be given to whether the Council continues to provide the service.

Where demand for a chargeable service is low, the provision of that service may be considered if it is not financially viable to deliver the service.

Reviewing Fees and Charges

Every year each chargeable service will review its costs and make recommendations on any charges which will be changed. New charges will also be considered on an annual basis

Every year, each existing charge will be subject to an inflationary increase.

Roles and Responsibilities

On an annual basis the Council's Executive Committee will approve any new charges, or any above inflation charge movements

The Council's Budget Consultation exercise will include consultation in relation to charges – this will allow the development of options for charging going forwards.

Section 4

Discounts and Concessions

In setting the charges that the Council will make, it will consider if concessions, discounts or reductions should apply to these charges.

Concessions and discounts can help service users who may face some difficulty in paying a charge to access Council Services through providing either free, or reduced charges if they meet the necessary criteria.

Any concession, discount or reduction granted would be in support of the achievement of the Councils objectives which include:-

- Tackling disadvantage and deprivation
- Raising educational achievement and attainment
- Improving and maintaining health and physical activity
- Promoting participation in cultural activities and providing quality facilities to support communities

Eligibility Criteria

Not all charges will be eligible for concessions, or discounts. When determining whether a concession, reduction or discount should be applied, the following criteria will be considered:-

- Is this a service where we want to encourage uptake?
- Who is using the service, and what is their ability to pay?
- What do other providers, or competitors offer for concessions
- What would be the cost of administering a concession or discount scheme?

In line with these criteria, the Council will determine which charges will be eligible for concessions, discounts or reductions and the appropriate rate of concession. This will be reviewed regularly in line with the annual review of charges

The default concession rates will be 50% of a standard charge, and would apply where the service user was in receipt of income related benefits, namely:

- ◆ Income Support
- ◆ Income-based Job Seekers Allowance
- ◆ Employment and Support Allowance (income related)
- ◆ Council Tax benefit
- ◆ Housing Benefit
- ◆ Working Tax Credit eligibility

However, other eligible users and concession rates may be applied following consideration of the criteria detailed above.

Charging structures may also consider the age of service users, for example reduced rates for children or over 65's.

Concessions, discounts and reductions are currently available for the following services:

Service Area	Criteria	Concession Applied
Education – Early Years Fees	Parents in receipt of any of the following benefits <ul style="list-style-type: none"> • Income Support • Universal Credit (and your earned income is less than £610 as assessed by the Department for Work and Pensions in the assessment period immediately preceding the application for free school meals) • Job Seekers Allowance (income based) • Employment and Support Allowance (income related) • Child Tax Credit (with a gross annual income less than £16,105 as assessed by HM Revenues and Customs on your Tax Credit Award Notice TC602) • Working Tax Credit and Child Tax credit (with a gross annual income less than £6,420 as assessed by HM Revenues and Customs on your Tax Credit Award Notice (TC602) • Support under Part VI of the Immigration and Asylum Act 1999 	100% concession
Education - School Instrumental Tuition	Parents in receipt of any of the following benefits: <ul style="list-style-type: none"> • Income Support • Universal Credit (and your earned income is less than £610 as assessed by the Department for Work and Pensions in the assessment period immediately preceding the application for free school meals) • Job Seekers Allowance (income based) • Employment and Support Allowance (income related) • Child Tax Credit (with a gross annual income less than £16,105 as assessed by HM Revenues and Customs on your Tax Credit Award Notice TC602) • Working Tax Credit and Child Tax credit (with a gross annual income less than £6,420 as assessed by HM Revenues and Customs on your Tax Credit Award Notice (TC602) • Support under Part VI of the Immigration and Asylum Act 1999 	100% concession
Education –School meals	National School Meal entitlement - Parents in receipt of any of the following benefits: <ul style="list-style-type: none"> • Income Support 	100% concession

Service Area	Criteria	Concession Applied
	<ul style="list-style-type: none"> • Universal Credit (and your earned income is less than £610 as assessed by the Department for Work and Pensions in the assessment period immediately preceding the application for free school meals) • Job Seekers Allowance (income based) • Employment and Support Allowance (income related) • Child Tax Credit (with a gross annual income less than £16,105 as assessed by HM Revenues and Customs on your Tax Credit Award Notice TC602) • Working Tax Credit and Child Tax credit (with a gross annual income less than £6,420 as assessed by HM Revenues and Customs on your Tax Credit Award Notice (TC602) • Support under Part VI of the Immigration and Asylum Act 1999 	
Education –School meals	All children in primaries 1 - 3	No charge (from January 2015)
Social Work - Community Alarms, Frozen Meals, Non Residential Care and Respite Care	<p>The Social Work (Scotland) Act 1968 requires the Council to be satisfied that the service user's means are insufficient to pay the amount they would otherwise be charged, before a decision is made to reduce or waive a charge.</p> <p>The following 3 factors will be considered when a service user requests that the charge be waived:</p> <ul style="list-style-type: none"> ◆ Secondary poverty ◆ Financial hardship ◆ Vulnerability and risk 	The period of any agreed reduction or waiver will be considered on a case by case basis and reviewed annually as a minimum.
Social Work - Non Residential Care	The contribution towards the cost of non-residential social care services is based on a number of factors including ability to pay, the type of service provided and the cost of the service provided.	Following a financial assessment, the charge applied is 60% of disposable income.

Section 5

Payment Methods

Charges will be made either at the time the service is delivered or at a later date following the issue of an invoice. On some occasions payment will be required in advance of receiving the service.

The Council will pursue recovery of any charge which remains unpaid after the requested payment date. Where individuals or organisations consistently fail to pay for services provided, such services will cease to be provided to them until all outstanding charges have been paid and they may, in future, be required to pay in advance of service provision or may be refused service provision.

Payment may be made by a number of means detailed below. Not all payment methods will be available for all charges.

- Cash
- Cheque
- Bank transfer
- Giro Account Transfer
- Credit or Debit Card over the telephone
- Via the Council's internet site using credit or debit cards
- Direct Debit

Section 6

Charges that the Council Makes (Charging List)

This table shows the charges for services that South Lanarkshire Council makes from 1 April 2019 to 31 March 2020.

Charges are paid by various methods including in advance, at the point of service, or through the payment of an invoice.

Charges, where the level of charge is dictated by Statute, or other regulations, may be subject to change.

Community & Enterprise Resources	Unit Charge
<u>Crematorium*</u>	£
Cremation	635.90
Certified Extract of Register of Cremation	19.36
Cremation Purchase Standard Wooden Casket	38.73
Cremation Use of Service Room Only (per service time slot)	244.01
Double Service Time	244.01
Temporary Storage of Ashes (per month)	26.52
Postage of Cremated Remains	By arrangement
* There will be no Crematorium charges for children aged 17 years and under	
<u>Burial Grounds*</u>	£
Chinese Section of Priestfield Interment	867.26
Chinese Section of Priestfield Lair Purchase	1188.21
Foundation Fee up to 2 square feet (excl VAT)	106.09
Interment Fees	867.26
Interment Fees - Public Holiday Charge	1092.73
Interment Fees - Weekend Charge	886.88
Interment of Ashes	244.01
Interment of Ashes - Public Holiday Charge	328.88
Interment of Ashes - Weekend Charge	265.23
Lair of Ashes only (where available)	456.19
Lair Purchase (2 interments - where available)	1135.16
Lair Purchase	1188.21
* There will be no Burial Ground charges for children aged 17 years and under	
<u>Miscellaneous Cemetery Fees*</u>	£
Certificate Transfer or Duplicate Fee	36.05
Disposal of Ashes from Other Crematorium	71.07
Purchase an Urn	19.98

Purchase Decorative Urns (Variety of Styles)	By arrangement
Record Search First 30 mins	No charge
Record Search Each 30 mins after first 30 mins	15.35
Scattering of Ashes	36.05
* There will be no Miscellaneous Cemetery charges for children aged 17 years and under	
Planning	£
Affordable Housing Guidance	0.00
Affordable Housing Guidance inc. p&p	0.00
Building Standards Certificate issued under Section 50 of the Licensing (Scotland) Act 2005	143.22
Building Warrant Application Fee	Based on estimated cost of works
Extension to Warrant	100.00
Amendment to Warrant (no extra cost)	100.00
Amendment to Warrant (additional costs)	Based on cost of operations
Copy of Building Standards Certificate issued under Section 50 of the Licensing (Scotland) Act 2005	27.05
Copy of Building Warrant	27.05
Copy of Completion Certificate / Acceptance	27.05
Copy of Planning Certificate issued under Section 50 of the Licensing (Scotland) Act 2005	27.05
Copy of Planning Decision Notice	16.44
Copying of Disc (per disc)	1.03
Demolitions Rechargeable (notice)	Based on works carried out
Fee for Placing Newspaper Advert	106.09
LC2 Request where warrant expired and no completion cert	265.23
LC3 Request for confirmation that proposed works do not require BW approval (minimum)	150.00
LC3 Request for confirmation that proposed works do not require BW approval (maximum)	5,000.00
Letters of Comfort LC1 - exceeding value £8,000	Table of Fees
Letters of Comfort LC1 - up to value £8,000	265.23
List of approved building warrants per annum	0.00
List of approved building warrants per copy	0.00
Local Plan	0.00
Mineral Local Plan	0.00
Photocopying (per sheet)	0.10
Photocopying - colour (per sheet)	0.30
Photocopying/Printing of Plans & copies larger than A4	Actual costs
Planning Applications	Fee dependant on type of development proposed
Planning Certificate issued under Section 50 of the Licensing (Scotland) Act 2005	143.22
Postage and Packing	2.63

Property Enquiry - Full	74.26
Property Enquiry - Part	37.13
Renewable Energy Supplementary Guidance	0.00
Residential Design Guide	0.00
Residential Land Supply List	0.00
Vacant & Derelict Sites Brochure	0.00
Weekly list of building standards applications per annum	0.00
Weekly list of building standards applications per copy	0.00
Weekly list of planning applications per annum	0.00
Weekly list of planning applications per copy	0.00
Roads	£
Additional Parking Permits	36.05
Charge for Lost Parking Permit	10.30
Parking Charges for Car Parks 1 (per hour)	0.20
Parking Charges for Car Parks 1 (per 24 hours)	5.80
Car Parks Parking 2 (full day)	5.80
Car Parks Parking 2 (up to 1 hour)	0.80
Parking Penalty Charge Notices (Minimum)	30.00
Parking Penalty Charge Notices (Maximum)	90.00
Season Tickets Parking 1	436.00
Season Tickets for Montrose House car park garages	523.20
Inspection Fees – Public Utilities	36.00
Neighbourhood Watch Signs (per sign)	3.71
Neighbourhood Watch Signs (first erection)	25.48
Neighbourhood Watch Signs (per sign thereafter)	9.71
Road Markings	Labour, Plant & Material plus 12% Admin charge
Request for Assistance from 3rd parties (24hrs) i.e. clear ups following road traffic accidents	Actual cost + 12% Admin charge
Road Opening Permits (2 weeks)	267.80 First week, thereafter 104 per week or part thereof
Roads - Traffic Management for Closures	Labour, Plant & Material plus 12% Admin charge
Roads Construction Consent Fee per £1,000 of Road Bond (£1,001-£5,000)	45.32
Roads Construction Consent Fee per £1,000 of Road Bond (£5,001-20,000) Min charge £760	42.23
Roads Construction Consent Fee per £1,000 of Road Bond (£20,001-£100,000) Min Charge £205	38.11
Roads Construction Consent Fee per £1,000 of Road Bond (Over £100,000) Min charge £3,400	28.84
Roads Construction Consent Fee per £1,000 of Road Bond (Up to £1000)	29.87
Skip and Other Road Occupation Permits Roads 4 per 2 weeks (No free period)	61.80
Scaffold Permits per month (No free period)	61.80
Guideline for Development Roads	53.56

Temporary road closures for External Bodies – Roads 3 Advertising Costs will be added	824.00 Any advertising costs will be added
Lighting Works	Labour, Plant & Material plus 12% Admin charge
Enumerators	Hourly Rate plus 12% Admin charge
Bar Markings	309.00 for provision and renewal
Switching off Traffic Lights	Weekdays 334.75; weeknights 402.73; Saturdays 416.12; Sundays and Public Holidays 469.68
Traffic Light Permits	92.70 per permit for 3 way and above (No free period)
Waste	£
Civic Amenity Site Vouchers Category 1	63.04
Civic Amenity Site Vouchers Category 2	126.08
Purchase of Wheeled Bin - 1100 litre	426.98
Purchase of Wheeled Bin - 140 litre / 120 litre	44.41
Purchase of Wheeled Bin - 240 litre	49.91
Purchase of Wheeled Bin - 360 litre	86.39
Purchase of Wheeled Bin - 660 litre	391.44
Second Hand Bin 240ltr	15.39
Residual Bin Lids and Wheels	9.55
Sacks	0.22
Special Uplift (first uplift is free)	30.90
Special Uplift (Trade Waste items or size of uplift)	67.80
Trolley	22.88
Trolley Brake	34.11
Trolley Unbrake	24.16
Commercial Refrigeration Supermarket Style Freezer Units (Waist High)	
4' Length	75.23
6' Length	90.27
8' Length	105.30
12' Length	120.31
Commercial Refrigeration Shelving/Gondola Units (Supermarket):	
4' Length	82.75
6' Length	90.27
8' Length	105.30
12' Length	120.31
House Clearance	Based on estimate of resources required

Environmental	£
Animal Boarding Licence	126.04
Dangerous Wild Animal	131.66
Dog Breeding Licence	126.04
Eradication of Rats/Mice/Wasps/Bees	48.77
Eradication of Squirrels (proofed)	73.20
Eradication of Squirrels (unproofed) (N/A)	0.00
Export Certificate	43.87
Licence to Sell Game	6.00
Licence to Sell Venison	76.00
Manned & Automated Public Conveniences	0.00
Multi-Occupancy Fees 101 to 200 persons	2,283.62
Multi-Occupancy Fees 11 to 20 persons	480.90
Multi-Occupancy Fees 201 persons and over	3,288.73
Multi-Occupancy Fees 21 to 30 persons	574.00
Multi-Occupancy Fees 3 to 5 persons	326.39
Multi-Occupancy Fees 31 to 40 persons	679.78
Multi-Occupancy Fees 41 to 50 persons	783.32
Multi-Occupancy Fees 51 to 75 persons	1,030.00
Multi-Occupancy Fees 6 to 10 persons	379.28
Multi-Occupancy Fees 76 to 100 persons	1,277.45
Pet Shop Licence	87.74
Registration of Food Business - category extract	43.87
Registration of Food Business - Full	214.93
Registration of Food Business - single extract	7.86
Regulation 10 New storage Licence (Explosives/Fireworks)	185.00
Regulation 10 Renewal of a Licence (Explosives/Fireworks)	86.00
Regulation 11 New Registration (Explosives/Fireworks)	109.00
Regulation 11 Renewal of a Registration (Explosives/Fireworks)	54.00
Regulation 16/20 Varying, transferring or replacing a licence (Explosives/Fireworks)	36.00
REHIS Food Safety Course	0.00
REHIS Health & Safety Course	0.00
Riding Establishment Licence	222.80
Voluntary Surrender Certificate	23.59
Voluntary Surrender of Caravan N/A	0.00
Voluntary Surrender of Vehicle N/A	0.00
Stray Dog Recovery	25.00
Petrol Licenses - 2,500 litres	44.00
Petrol Licenses - 2,500 - 50,000 litres	60.00
Petrol Licenses - 50,000+ litres	125.00
Petrol Licenses - transfer of a spirit license	8.00
Poisons Registration - initial registration fee N/A	0.00
Poisons Registration - re-registration N/A	0.00
Poisons Registration - change in details N/A	0.00
Weights and Measures - inspector	63.16
Weights and Measures - support staff	37.84

Streets	£
Street Cleaning	Various - each job priced based on individual circumstances
Allers Allotments East Kilbride 100m ² per annum	28.20
Allers Allotments East Kilbride 100m ² concession per annum	18.25
Allers Allotments East Kilbride 50m ² per annum	14.43
Allers Allotments East Kilbride 50m ² concession per annum	8.97
Richmond Allotments Rutherglen 100m ² - no concession	8.66
Other Allotments Full Price:	
Allotment fully serviced 50m ² per annum	30.00
Allotment fully serviced 100m ² per annum	60.00
Allotment fully serviced 250m ² per annum	150.00
Allotment part serviced 50m ² per annum	22.50
Allotment part serviced 100m ² per annum	45.00
Allotment part serviced 250m ² per annum	112.50
Allotment unserviced 50m ² per annum	15.00
Allotment unserviced 100m ² per annum	30.00
Allotment unserviced 250m ² per annum	75.00
Other Allotments Concession:	
Allotment fully serviced 50m ² per annum	22.50
Allotment fully serviced 100m ² per annum	45.00
Allotment fully serviced 250m ² per annum	112.50
Allotment part serviced 50m ² per annum	16.88
Allotment part serviced 100m ² per annum	33.75
Allotment part serviced 250m ² per annum	84.38
Allotment unserviced 50m ² per annum	11.25
Allotment unserviced 100m ² per annum	22.50
Allotment unserviced 250m ² per annum	56.25
Raised Beds:	
Fully serviced 5m ²	10.00
Part serviced 5m ²	7.50
Unserviced 5m ²	5.00
Fully serviced 5m ² Concession	7.50
Part serviced 5m ² Concession	5.62
Unserviced 5m ² Concession	3.75
Facilities	£
Primary School Meals - P1-3 - Free	0.00
Primary School Meals - P4-7	1.70
Secondary School Meals	1.70
Fleet Trading	£
Taxi Compliance Test General Taxi and a Private Hire with meter	75.80
Taxi Compliance Test General Taxi and a Private Hire without meter	65.50
Meter Test	10.30

<u>Grounds</u>	£
Ground Clearing	Various - each job priced based on individual circumstances
Care of Gardens Service (per season) - Grass only (inc. VAT)	325.96
Care of Gardens Service (per season) - Grass and Hedge (inc. VAT)	418.29
Care of Gardens Admin Fee (inc. VAT)	21.88
Education Resources	
<u>Education</u>	£
Early Years Fees 0-5 years Additional Hours	3.20
Early Years 2-3 years core hours	3.20
Early years lunchtime cover	3.20
Music Tuition (per lesson)	7.20
Playgroup (per child per session)	0.80
Privilege Transport (per day per child)	1.05
Finance & Corporate Resources	
<u>Citizenship Registration</u>	£
Group Ceremonies	Free
Individual Ceremonies	75.00
<u>Births / Deaths</u>	
<i>Copy of Certificates birth, death, marriage and civil partnerships</i>	
Request within 1 month of registration	10.00
Request after 1 month of registration	15.00
If original abbreviated certificate is supplied	10.00
<i>Naming Ceremonies</i>	
Registration Offices -	
Monday to Thursday	137.00 - 194.00
Friday	148.00 - 212.00
Saturday	256.00 - 314.00
Other Venues -	
Monday to Friday	285.00
Saturday	317.00
Sunday	408.00
<i>Registering a birth</i>	
1 copy of abbreviated birth certificate at registration	Free
Full Birth Certificate	10.00
Request for a full or abbreviated after 1 month	15.00
If looking for a full certificate and have an abbreviated	10.00
<u>Alcohol</u>	
Extended Licence Hours	10.00

Personal Licence - for managers of licenced premises	50.00
<i>Premises Licence Fees</i>	
Premises with category 1 (e.g. clubs)	200.00
Premises with category 2 (RV £1 - £11500)	800.00
Premises with category 3 (RV £11501 - £35000)	1,100.00
Premises with category 4 (RV £35001 - £70000)	1,300.00
Premises with category 5 (RV £70001 - £140000)	1,700.00
Premises with category 6 (RV Over £140000)	2,000.00
<i>In addition premises must pay annual fee:</i>	
Premises with category 1	180.00
Premises with category 2	220.00
Premises with category 3	280.00
Premises with category 4	500.00
Premises with category 5	700.00
Premises with category 6	900.00
Booking Office Licence	592.00
Gaming Licence	Free
Recommendations -	
Casino nights	
*no more than £8 entrance fee	
*entrance fee to include stake	
*stake and entrance no more than £8	
*value of prizes at the end of the night must remain below £600	
Bingo Nights	
*over 18 only	
*no participate fee should be charged	
*stake limit £5 per person, per card	
*not exceed £2000 a week in stake/prizes	
<u>Commercially run events</u>	
Up to 8,000 persons per day	1,000.00
8,000 - 15,000 persons per day	2,000.00
<u>Market operators licence</u>	
One Zone	456.00
All Zones	695.00
<u>Street Traders Licence</u>	
One Zone	236.00
All Zones	394.00
Substitute vehicle	42.00
<u>Wheeled Bin Cleaners Licence</u>	
One Zone	125.00
All Zones	183.00

Indoor sports entertainment licence	288.00
Metal dealers licence	242.00
Late hours catering licence	302.00
Knife Dealers Licence	349.00
Public Entertainment Licence	283.00
Second Hand Dealers Licence	310.00
Skin Piercing and Tattooing Licence	310.00
Theatre Licence	100.00
Fairs	148.00
<u>Taxi and Private Hire Car Operators Licence</u>	
Taxi	400.00
Taxi Transfer	400.00
Private Hire Car	392.00
Private Hire Car Transfer	392.00
Taxi Driver New Grant	161.00
Taxi/Private Hire New Grant/Renewal	156.00
Material Change in Circumstances	37.00 - 79.00
Substitute Vehicle	48.00
Taxi/Private Hire Replacement Plates	25.00
Taxi/Private Hire Car Duplicate Door Stickers	15.00
Each Additional Route Test	26.00
DVLA Licence Check	3.00
<u>Window Cleaners Licence</u>	
One Zone	125.00
All Zones	183.00
Marriage Statutory Fees	125.00
Extract Issue	10.00
<u>Marriages / Civil Partnerships Ceremonies</u>	
Registration Offices -	
Monday to Thursday	52.00
Friday (am)	52.00
Saturday	see office
Outwith -	
Monday to Thursday	180.00
Friday	206.00
Saturday	309.00
Sunday	361.00

Hamilton Town House / Civic Centre / Rutherglen -	
Monday to Thursday	72.00 - 129.00
Friday	88.00 - 155.00
Saturday	206.00 - 288.00
Bespoke Venues -	
Monday to Thursday	180
Friday	206
Saturday	309
Sunday	361
<u>Landlord Registration</u>	
Landlord Registration Fee - Landlord / Agent	65.00
Landlord Registration Fee - per Property	15.00
<u>Legal Work</u>	
Standard Security	500.00
Discharge or Partial Discharge or Variation of Standard Security	158.00
Resiling from Concluded Missives	500.00
Discharge of Charging Order (to include lodging of Order) (£232 +£158)	390.00
Application to Purchase Loft Space	380.00
Residential Property Transactions including loft space, additional garden ground and house plots where title conditions are imposed	536.00
Preparation of Licence	237.00
Consent to Sub-lease, Assignment/Renunciation/Variation of Lease	536.00
Landlord's Letter of Consent	141.00
Deed of Servitude	773.00
Deed of Real Burdens	536.00
Grant of Formal Letters	84.00
<u>Planning Agreements</u>	
Section 75 or 69 Agreements for applications dealt with under Scheme of Delegation, without Bond or Supplementary Agreements	536.00
Section 75 or 69 Agreements for applications dealt with under Scheme of Delegation, without Bond or Supplementary Agreements	616.00
Variation/Discharge of Section 75 or Section 69 Agreements	238.00
<u>Road Agreements</u>	
Variation Discharge of Section 96 and Section 48 Agreements	237.00
Providing Copy Road Bond	57.00
<u>Miscellaneous</u>	
Variation/Discharge of Statutory Agreements	237.00
Certificates of Compliance	121.00
Copying Deeds 1-5 sheets (per sheet)	5.00
Copying Deeds 6+ sheets (per sheet)	3.00
Lending Titles & Other Documents	57.00
Signing Deeds Fee	57.00
<u>Work Charged According to Circumstances</u>	
Commercial property transactions including those where suspense conditions are imposed or include additional work such as a Development Agreement or Clawback Agreement	
Minute of Waiver, Grant, Discharge and Variation of Miscellaneous Deeds	

Section 75 or 69 Agreement for applications dealt with by Committee or full Council	
Section 96 and Section 48 Agreements	
Statutory Agreements	
Any other circumstances where other party agrees or is obliged to meet Council's fees and costs	
Housing & Technical Resources	
	£
HomeImprove - Grant Application (For Grants lower than £500 the fee will be 10% of Grant payable)	50.00
Factoring Fee (per annum)	117.32
Miscellaneous HRA Charges	various
Social Work Resources	
Non Residential & Residential Care	£
Lunch clubs and day care meals service (per meal)	3.00
Frozen Meals (charge paid to supplier)	3.04
Community Alert Alarms (per week)	1.59
Non-residential care charges	Means Tested
Residential and nursing care services	Means Tested
Respite care services - Older person (per week)	139.50
Respite care services - Adult (per week)	84.45