

FORM A7: application for cremation of body parts donated in Scotland for anatomical examination or teaching before the commencement of the Anatomy Act 1984 (as amended by the Human Tissue (Scotland) act 2006 (14 February 1988))

Cremation number:

Crematorium/cremation authority address:

This form is used to apply for cremation of body parts which were donated in Scotland for anatomical examination or teaching before commencement of the Anatomy Act 1984 as amended by the Human Tissue (Scotland) Act 2006 (14 February 1988). This is a requirement of the Cremation (Scotland) Regulations 2019. This application must be signed by the person authorised to make the application for cremation.

The application is made to the cremation authority which is to carry out the cremation. The cremation authority will need to examine the form to make sure that it contains all of the necessary information. Missing information or information that is not accurate may result in the cremation being delayed or refused.

If you are unsure about any of the information that is required, or are not sure what any part of the form means, you should speak to staff at the crematorium where the cremation is to take place.

The ashes will be disposed of by the crematorium using their usual procedure.

Details of individuals contained in this form are not to be used for any other purpose

The information provided on this form is a legal requirement under the Burial and Cremation (Scotland) Act 2016 and will be processed in line with Data Protection legislation. The data will be held by the cremation authority that is carrying out the cremation. It will be held securely, in confidence and processed solely for the purpose of carrying out the cremation and the handling of ashes. It will not be shared with any third party. You have the right to know what data is held about you and you can, by contacting the cremation authority in writing, receive a copy of that data. The cremation authority is obliged to include in their privacy notice how the information will be held, for how long and how you may make a complaint to the Information Commissioner's Office.

Section 1: Application for cremation of body parts donated in Scotland for anatomical examination or teaching before the commencement of the Anatomy Act 1984 as amended by the Human Tissue (Scotland) Act 2006 (14 February 1988)

I, *(name of Licensed Teacher of Anatomy/authorised person*)*

at *(name of Scottish university)*

request that the body parts(s) described below is/are cremated.

I confirm that the body part(s) described below were donated to or acquired by

(insert university name)

before the commencement of the Anatomy Act 1984 as amended by the Human Tissue (Scotland) Act 2006 (14 February 1988).

** The university may authorise a suitable person to complete Form A7 (such as a bequest co-ordinator)*

Anatomy reference no. **Parts for disposal**

Section 2: Declaration

I declare that I have the legal right to apply for this cremation. To the best of my knowledge and belief, all the information given in this application is correct, no information has been omitted and that authorisation for the disposal has been obtained.

Name of applicant (Print)

Signature of applicant

Date (DD/MM/YYYY)

University

Address

Postcode

Telephone number

Section 3: Authorisation for cremation (to be completed by the cremation authority)

I confirm that all sections of Form A7 have been completed.

I confirm that that I approve this application for cremation.

Name of crematorium staff

Position

Signature of crematorium staff

Date (DD/MM/YYYY)

Remains which cannot be cremated

Where the body parts are in such a condition that means they are unable to be cremated, the cremation authority may refuse to accept them and return them to the applicant for an alternative method of disposal (e.g. burial).