



Community and Enterprise Resources

Application for erection of raised structure (CG1)

Please complete the form in adobe acrobat or print it out and complete by hand, using block capital letters.

Return the completed form via email to buildingstandards@southlanarkshire.gov.uk or alternatively send to Planning and Building Standards, Council offices, Floor 6, Almada Street, Hamilton, ML3 0AA.

If you want this information in a different format or language, phone 0303 123 1015 or email equalities@southlanarkshire.gov.uk

1 Name and address of applicant(s)

Name

Address

Post code

Phone

Email

2 Name and address of authorised agent (if any)

Name

Company

Address

Post code

Phone

Email

3 Full address of premises (where it is proposed to erect the raised structure)

Building name / plot / unit no. / flat position

Address

Post code

4**Description of how structure is to be used****5****Period of time for which the raised structure will be erected, excluding erection and dismantling time**

From To

Number of days

Note: If it is proposed that the raised structure will remain in its completed state for more than 28 days in any 12 month period, it will be necessary to make an application for a building warrant as required by Section 9 of the Building (Scotland) Act 2003.

6**Maximum capacity of raised structure****Declaration**

I/we* make application for permission to erect a raised structure in the above terms and certify that the information given is true and correct. I/we* understand that the raised structure cannot be used until such time as written approval is given by South Lanarkshire Council (see notes).

(* please delete as appropriate)

Signature of applicant/ agent***Date**

Notes

Charges:

Estimated cost	Fee
Up to £1,000	£21.84
Over £1,000 up to £5,000	£43.67

Estimated cost above £5,000 – refer to **building warrant scale of fees** (copies on request).

Renewal for identical structure 50% applicable fee.

Fees payable on submission of application.

South Lanarkshire Council reserves the right to challenge any estimated cost.

Please note

- 1 A detailed plan of the raised structure (two copies) drawn accurately to a scale of not less than 1:1000 must be submitted with this application and should include elevations and sections.
- 2 The plans should indicate; the types and sizes of all materials used in constructing the raised platform; dimensions relating to the width of exit stairs, exit routes, gangways and seatways; where appropriate headroom; details of balustrades; rise, pitch and going of stairs; and positioning and size of toe board/kickboards.
- 3 The plans should indicate the type of seats (if any) which are to be used, i.e. permanently fixed or tip-up.
- 4 The position of exit signs should be clearly indicated on the plans and, where necessary, a maintained system of exit lighting, including exit boxes, should be provided and the individual lighting points indicated. South Lanarkshire Council, Community and Enterprise Resources reserves the right to require additional exit lighting to be provided during the inspection of the erected structure.
- 5 There should be no gaps in any of the horizontal surfaces of the structure and any gaps in the vertical surfaces of the structure, ie between the treads on stairs or between rows of seats, should be of such size as to prevent the passage through them of a 100mm diameter sphere.
- 6 The plans should include, where necessary, full annotated structural design calculations or a design certificate (signed by a suitably qualified person, covered by professional indemnity insurance).
- 7 The plans should state the nature of the surface on which the raised structure is to be sited and, if necessary, the bearing capacity of this surface.
- 8 If the raised structure is to be divided into sections, the capacity of each section must be stated.
- 9 If it is proposed to provide facilities for the disabled, full details of how this is to be achieved should be indicated on the plans.
- 10 As much notice as possible should be given, but not less than 28 days, in order that the appropriate checks and consultations can be made.
- 11 Special arrangements may have to be made for inspections outside normal working hours.

The Civic Government (Scotland) Act 1982, Section 89

1. No person shall use or permit to use the use of raised structure for the purpose of providing for himself or others raised seated or standing accommodation, unless such use has been approved by the local authority in whose area the raised structure is situated.
2. In this section a “raised structure” means a platform, stand, staging or other similar structure.
3. The local authority shall grant their approval of the use of a raised structure under subsection above if they are satisfied that it:
 - a. has been safely constructed and secured, and;
 - b. has sufficient means of entrance and exit including means of escape in case of fire and other emergency in relation to the circumstances in which it is to be used; but not otherwise.
4. If the local authority are not the fire authority (being the authority discharging in the area of the local authority the functions of the fire authority under the Fire Services Acts 1947 to 1959) they shall consult the fire authority before reaching their decision under subsection (3) (b) above.
5. The local authority may, when granting their approval of the use of a raised structure under this section or at any other time thereafter, impose by notice served on the person to whom approval is being or, as the case may be, has been granted such conditions as they think necessary relating to such use, and the conditions may include a condition as to the maximum number of persons permitted to use the raised structure and a prohibition on its use for so long as the conditions contained in the notice have not been complied with.
6. Any person who:
 - a. uses or permits the use of a raised structure for the purpose of providing for himself or others raised seated or standing accommodation without the approval of the local authority under subsection (1) and (3) above; or
 - b. contravenes a condition contained in a notice served on him under subsection (5) above shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £500.
7. This section shall not apply to:
 - a. any structure in respect of which a building warrant has been granted.
 - b. any structure in respect of which such a warrant, by reason only of the date when it was built, was not required; or
 - c. scaffolding or similar equipment used in connection with work on a building or other structure.

In this subsection “building warrant” means a warrant for the construction or change of use of a building granted under Section 6 of the Building (Scotland) Act 1959 (application of building standards regulations and building operations regulations to construction or demolition, and to change of use, of buildings).

8. Nothing in this section affects any requirements to obtain approval or any other obligation imposed by or virtue of any other enactment.
9. The local authority shall charge such fees in respect of the discharge of their function under this section as may be resolved by them from time to time and shall seek to ensure that the total amount of such fees is sufficient to meet the expenses incurred by them in that respect.