



Community and Enterprise Resources

Request for confirmation that proposed works do not require building warrant approval

Please complete the form in Adobe Acrobat and print it out, or print it and complete it by hand, using block capital letters. Return the form to: Planning and building standards, Montrose House, 154 Montrose Crescent, Hamilton, ML3 6LB. Alternatively return the completed form via email to buildingstandards@southlanarkshire.gov.uk

If you need this information in another language or format, please contact us to discuss how we can best meet your needs. Phone 0303 123 1015 or email equalities@southlanarkshire.gov.uk

1 Name and address of applicant(s)

Name	<input type="text"/>		
Address	<input type="text"/>		
Post code	<input type="text"/>	Phone	<input type="text"/>
Email	<input type="text"/>		

2 Name and address of authorised agent (if any)

Name	<input type="text"/>		
Company	<input type="text"/>		
Address	<input type="text"/>		
Post code	<input type="text"/>	Phone	<input type="text"/>
Email	<input type="text"/>		

3 Full address of application site

Building name / plot / unit no / flat position	<input type="text"/>
Address	<input type="text"/>
Post code	<input type="text"/>

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Declaration

I/We* request the local authority to confirm that the works at the above address comply with the Building (Scotland) Regulations 2004 and that a building warrant is not required for the works as detailed in the submitted plans.

I accept that if any information given is found to be false, any letter issued will be rendered void.

Signature of applicant/ agent* (Delete as appropriate)

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Date

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Please note:

1. An inspection of the works may result in statutory action being taken.
2. Remedial works may require to be carried out by the applicant prior to confirmation that statutory action will not be taken.
3. The extent of the works may require drawings to be submitted and processed at the applicant's expense.
4. The charge is based on the building warrant [table of fees](#). Cheques should be made payable to **South Lanarkshire Council**.