



Community and Enterprise Resources

Request for inspection in respect of building works without statutory consent (LC1)

You can complete this form in Adobe Acrobat and print it out, or print it and complete it by hand, using block capital letters. Return the form to: Planning and building standards, Montrose House, 154 Montrose Crescent, Hamilton, ML3 6LB.

If you want this information in a different format or language, phone 0303 123 1015 or email equalities@southlanarkshire.gov.uk.

1 Name and address of applicant(s)

Name

Address

Post code

Phone

Email

2 Name and address of authorised agent (if any)

Name

Company

Address

Post code

Phone

Email

3 Full address of application site

Building name / plot / unit no / flat position

Address

Post code

4**Specific details of nature of completed works****Estimated value of works**

£

Please note that the verifier may seek evidence for this figure and make comparisons with established independent indices of building costs.

5**Date works were completed**

(if an accurate date is unknown, please estimate)

Date

Declaration

I/We* request the local authority to inspect the works at the above address, and satisfy themselves that the work has been carried out in a way that ensures the health and safety of the occupiers.

I agree to expose any necessary elements of the works.

I accept that if any information given is found to be false, any letter issued will be rendered void (see notes).

Signature of applicant/ agent* (Delete as appropriate)
Date

The local authority will grant a building warrant if is satisfied that the building will be constructed in accordance with the Building Operations Regulations and the Building Standards Regulations. A warrant for demolition will be granted if the requirements of the Building Operations Regulations are met.

Important

A building warrant does not exempt you from obtaining other types of permission necessary eg. planning permission or listed building consent. Consult the area office if in doubt.

Notes**Charges**

The charge for this application is £265.23. Where the value of works exceeds £8,000, the fee is based on the table of fees for building warrants (see building standards fees).

Please note

1. An inspection of the works may result in statutory action being taken.
2. Remedial works may require to be carried out by the applicant prior to confirmation that statutory action will not be taken.
3. Additional visits may incur separate/additional fees.
4. The extent of the works may require drawings to be submitted and processed at the applicant's expense.