



Education Resources

Operations Service

Parent Council – Clerk’s details

This form seeks information on the clerk to your parent council. The information provided will help in ensuring that clerk’s fees forms are processed for payment quickly.

You can complete this details form in Adobe Acrobat and print it out, or print it and complete it by hand, using block capital letters. Return the form to Anne Wilton, Operations Service, Education Resources, Council Offices, Almada Street, Hamilton, ML3 0AE.

School:

Name of clerk:

Address:

Date of birth:

NI no.:

Payrun number:

Specimen signatures of the Chairperson and the Clerk of the Parent Council must be supplied to and retained by South Lanarkshire Council - Education Resources.

	Full name (print)	Signature
Chairperson		
Clerk		

For more information or if you want this information in a different format or language, please phone 01698 454450 or email parents@southlanarkshire.gov.uk